

REGULAR MEETING MINUTES

August 25, 2026

Present: Mayor: Betty Lou Palko

Councillors: Brent Dyck, Landon Sealey, Kelly Stonehouse, Sherry Pilon

Absent: Tim Bank

Staff: Amanda Purves, Shawn Orr, Mitch McCune

Delegations:

CALL TO ORDER

Mayor Palko called the meeting to order at 7:00 p.m.

AGENDA

1. Stonehouse Pilon That the agenda be adopted as presented.

CARRIED

MINUTES

2. Pilon Sealey That the minutes of the July 28, 2026 Regular Meeting be approved as circulated.

CARRIED

RCMP REPORT

3. Sealey Dyck That the RCMP Report be acknowledged.

CARRIED

PUBLIC WORKS REPORT

4. Dyck Stonehouse That the Public Works Report be acknowledged.

CARRIED

TOWN TREES – SIMPSON CRES/TOWN TRAILER COURT

5. Stonehouse Sealey That we acknowledge the verbal report from Devon of RH Knot and Nail regarding assessments of several trees in Town, and we proceed with the removal of trees located in the backyards of Town owned lots at 617 and 618 Poplar Place for an estimated total cost of \$2,700.°, and we offer to split the estimated cost of \$2,800.°° with the property owner of 518 Simpson Cres. for the removal of seven trees in the front yard.

CARRIED

LIFT STATION #1 – WIRELESS LINK & REMOTE MONITORING

6. Sealey Pilon That we purchase and have Tremblay Electric install a wireless link and remote monitoring system in Lift Station #1 to allow Public Works to remotely monitor and troubleshoot the system, for a total estimated cost of \$6,049.50.

CARRIED

RECREATION FACILITIES MAINTENANCE MANAGER’S REPORT

7. Pilon Dyck That we acknowledge the Recreation Facilities Maintenance Manager’s Report.

CARRIED

ARENA HOURS OF OPERATION

8. Dyck Stonehouse That we instruct the Recreation Department and Administration to create an Arena Hours of Operation Schedule for advertisement.

CARRIED

CAPSTONE COMMUNITY MARKETING REPORT

9. Stonehouse That we acknowledge the July, 2026 Capstone Community Marketing
Sealey Report.

CARRIED

CAO REPORT

10. Sealey That we acknowledge the Chief Administrative Officer's Report as
Pilon presented.

CARRIED

FINANCIAL STATEMENT & BANK RECONCILIATION

11. Pilon That the Financial Statement and Bank Reconciliation for the month of July,
Dyck 2026 be accepted.

CARRIED

ACCOUNTS

12. Dyck That the accounts be approved for payment, as per the lists attached hereto
Stonehouse and forming a part of these minutes.

CARRIED

OVERTIME REPORT

13. Stonehouse That the Overtime Report for the month of July, 2026 be accepted.
Sealey

CARRIED

ANNUAL STAFF APPRECIATION

14. Sealey That the Annual Staff Appreciation event be held at the Railway Avenue
Pilon Pub, details to be arranged by Administration.

CARRIED

2025 LIST OF LANDS IN ARREARS

15. Pilon That Council accept the List of Lands in Arrears as presented; and that the
Dyck list exclude properties on which the amount of taxes in arrears does not
exceed one half of the immediately preceding year's tax levy; and that
Taxservice be authorized to manage tax enforcement proceedings on behalf
of the municipality. That Taxservice arrange for the List of Lands in Arrears
to be published in the Rural Roots Newspaper published weekly by the
Prince Albert Daily Herald.

CARRIED

ELKS – 6 PLEX SUITE

16. Dyck That we advertise Suite #3 as available for rent in the Elks 6 Plex for a
Stonehouse monthly rental amount of \$525.⁰⁰.

CARRIED

TAX TITLE PROPERTY – 726 ALBERT STREET

17. Stonehouse That we acknowledge no sealed bids were received for the tax title property
Sealey located at Lot 13, Block 26, Plan CT2889 – 726 Albert Street that was
offered for sale by public tender.

CARRIED

TAX TITLE PROPERTY – 114A CHURCHILL STREET

18. Sealey That we acknowledge no sealed bids were received for the tax title property
Pilon located at Lot 24, Block 8, Plan 101771108 Ext 22 – 114 A Churchill Street
that was offered for sale by public tender, and we instruct Administration to
prepare a Request for Proposals for the demolition of the building.

CARRIED

MINISTRY OF ENVIRONMENT – LANDFILL INSPECTION REPORT

19. Dyck That we acknowledge the Landfill Inspection Report dated July 24, 2026
Pilon from the Ministry of Environment.

CARRIED

BUILDING PERMIT REPORT

20. Pilon That the July, 2026 Building Permit Report be acknowledged.
Dyck

CARRIED

RECREATION COMPLEX JANITORIAL

21. Dyck That we accept the resignation of Alison Zagiel as Recreation Complex
Stonehouse Custodian effective August 16, 2026 and we hire Tanya Young to begin the
position August 17, 2026 in conjunction with her regular Handivan driver
duties, for an annual salary of \$21,290.10.

CARRIED

SK HEALTH AUTHORITY – POOL INSPECTION REPORT

22. Stonehouse That we acknowledge the Pool Inspection Report dated July 24, 2026 from
Sealey Saskatchewan Health Authority.

CARRIED

NEW HOPE GROUP

23. Sealey That we allow the New Hope Group to use the meeting space located in the
Pilon Northeast corner of the Library for the remainder of the year free of charge
to see if the program is viable, and we reassess in December to determine
an appropriate rental amount if successful.

CARRIED

RECREATION WORKER – ONE-YEAR TERM POSITION

24. Pilon That we hire James Ellis for the one-year term Recreation Worker position
Dyck advertised to start effective August 20, 2026 at a rate of \$23.50 per hour.

CARRIED

HOME BUSINESS AND CRAFT SHOW – NOV. 14, 2026

25. Dyck That the Home Business and Craft Show be set for Saturday, November 14,
Stonehouse 2026.

CARRIED

BYLAW NO. 5-26

26. Stonehouse That Bylaw No. 5-26, being a bylaw to amend Bylaw No. 3-24 – Tax
Pilon Exemption Agreement Bylaw, be introduced and read a first time.

CARRIED

BYLAW NO. 5-26

27. Pilon That Bylaw No. 5-26, being a bylaw to amend Bylaw No. 3-24 – Tax
Dyck Exemption Agreement Bylaw, be read a second time.

CARRIED

BYLAW NO. 5-26

28. Dyck That Bylaw No. 5-26, being a bylaw to amend Bylaw No. 3-24 – Tax
Stonehouse Exemption Agreement Bylaw, be given three readings at this meeting.

CARRIED

UNANIMOUSLY

BYLAW NO. 5-26

29. Stonehouse That Bylaw No. 5-26, being a bylaw to amend Bylaw No. 3-24 – Tax
Sealey Exemption Agreement Bylaw, be read a third time and adopted.

CARRIED

CORRESPONDENCE

30. Sealey That the following correspondence be acknowledged:
 Pilon 1) Lemberg Pattison Liquid System – Fire Trucks
 2) Weyerhaeuser – Timberlands and Business Update Summary
 3) NEATPC – Strategic Investment Forms
 4) Municipal Voice
- CARRIED

ADJOURNMENT

31. Pilon That we do now adjourn to Council’s next regular meeting to be held
 Dyck Tuesday, September 8, 2026 at 7:00 p.m. in the Council Chambers.
- CARRIED

MINUTES APPROVED THIS _____ DAY OF _____, A.D., 2026

Mayor

Chief Administrative Officer